



No. 5 (Rodney District) Squadron Air Training Corps

BRIEFING SHEET

Basic Recruit Training Course 2024-12

OBJECTIVE

To develop, improve, and solidify the drill and operational skill set of Cadet Under Training. To build teamwork, camaraderie, and leadership between the new recruits whilst experiencing living on a New Zealand Defence Force military base.

ACTIVITY DETAILS

- Who:** All new Recruits – Cadet Under Training
- Arrival:** Friday, 22 March 2024 at Army Bay Beach car park, Whangaparāoa no earlier than 1730 and no later than 1800 hours
- Dismissal:** Sunday, 24 March 2024 at Army Bay Beach car park, Whangaparāoa between 1430 and no later than 1530 hours
- Cost:** The cost is \$50.00 per person and needs to be paid no later than Wednesday, 20 March 2024
- Cost Code:** SURNAME
BRT 24-12
- Application:** Fully completed CadetNet Application no later than Wednesday, 20 March 2024
- Dress:** You are required to arrive in Tidy Civilian Clothing
- Equipment:** An equipment list is attached; ensure all equipment is clearly named
- Weather:** The activity will continue regardless of weather.
- Transport:** Personnel are to arrange own transport to and from activity. Access to Defence Establishments is restricted, as such Cadets Under Training are to be dropped off and collected from the Army Bay car park where they will be shuttled on and off base.
Arrival: march-in will occur between 1730 and 1800 on the Friday. Look for the white Air Cadet or silver NZCF van in the car park. If circumstances mean arrival between these times is not possible you must email the OIC and advise and we will do our best to accommodate a late arrival.
Dismissal: march-out is expected to occur between 1500 and 1530. Operational factors may impact on this timing; however, any significant time changes will be communicated to parents ahead of time. All cadets must be collected no later than 1530.
- Emergency:** In emergency, contact number is below and should only be used in the case of an emergency and throughout the duration of the activity.
- Extra Notes:** All Cadets Under Training are advised not to bring mobile phones to the course. There is limited coverage on base. If phones are brought, they will be kept secure throughout the course and returned on March-out.



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All personnel are to ensure that their medical information is correct in CadetNet prior to attending. This includes any medication they require while on course or dietary requirements. If the information is out of date, email adjutant@5squadron.org.nz and mark the email MEDICAL-IN-CONFIDENCE.

We request that each person bring a shared morning/afternoon tea or supper item that can be shared (this brings down the overall cost of the course). For example, a packet of biscuits or such – home baking is welcome. Any dietary requirements should also be supplied and clearly labelled as such.

Cadets must not bring energy drinks or heavily sugar loaded foods for personal consumption.

The intention will be to issue uniform to the Cadet Under Training during the course. If you have black shoes or boots bring those. At this stage we don't recommend purchasing footwear. If you don't have shoes or boots bring a pair of clean sneakers to wear with the uniform. Further to that, there should be no requirement for parents to purchase any special equipment for this course. On a case by case basis we may be able to lend items for the course.

As this course is operating from Tamaki Leadership Centre, there is no requirement to bring any bedding, including sheets or pillowslips. Additionally, all meals will occur in the fully equipped mess and as such there is no requirement to bring cutlery or crockery.

All personnel are required to have dinner on the Friday evening prior to arriving on course.

Duke of Edinburgh:

This activity does not meet the requirements of the Bronze Adventurous Journey. This activity contributes 0 hours towards the Skill section.

CONTACT DETAILS

OIC Contact: LTCDR Sacha Belcourt, NZCF – 021 964 022
sacha.belcourt@5squadron.org.nz

Off-site Contact: FLTLT Chris Rutherford, NZCF - 021 744 001
chris.rutherford@5squadron.org.nz



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EQUIPMENT LIST

Bring all items included in this list and ensure all are named. Items marked with a * are optional

Uniform (Parade)

- ✓ NZCF 3822 (if issued)
- ✓ Coat hangers
- ✓ Sewing kit
- ✓ Lint brush

Uniform Other

- ✓ PT tee-shirt
- ✓ PT shorts

Wet weather gear

- ✓ Raincoat
- ✓ Over trousers *

Cold weather gear

- ✓ Woollen or polar fleece Jersey
- ✓ Woollen or polar fleece Hat *

Hot weather gear

- ✓ Sun hat
- ✓ Sun block
- ✓ Sunglasses *

Clothing

- ✓ T-shirt (3 QTY) (must have no obvious slogans or offensive branding)
- ✓ Shorts
- ✓ Sweatshirt
- ✓ Trousers (casual)
- ✓ Togs
- ✓ Underwear

Toiletries

- ✓ Deodorant
- ✓ Personal medication
- ✓ Soap
- ✓ Toothbrush
- ✓ Toothpaste
- ✓ Shampoo
- ✓ Shaving kit (if required)
- ✓ Hairbrush/comb
- ✓ Sanitary products
- ✓ Insect repellent
- ✓ Hair net/pins (if required)
- ✓ Face cloth *
- ✓ Shower towel (1 QTY)
- ✓ Swimming towel (1 QTY)

Footwear

- ✓ Boots * or
- ✓ Sturdy shoes *(*only if you have them, there is no need to purchase at this stage*)
- ✓ Sports shoes
- ✓ Jandals
- ✓ Casual shoes*
- ✓ Spare laces
- ✓ Socks (other)
- ✓ Shoe polishing kit

Food

- ✓ Drink bottle ~0.5 litres

Equipment

- ✓ Pen, pencil, paper/notebook etc